



BASIC EDUCATION ATTACHMENT

***READ ALL DIRECTIONS ON THE REVERSE SIDE PRIOR TO COMPLETING THIS FORM.
FAILURE TO COMPLETE THIS FORM PROPERLY WILL DELAY PROCESSING.***

1. Application Level		
<input type="checkbox"/> Trainee License	<input type="checkbox"/> Residential License	<input type="checkbox"/> Certified Residential <input type="checkbox"/> Certified General
2. Type of Application		
<input type="checkbox"/> Original Application	<input type="checkbox"/> Upgrade Application	Current License Number _____
3. Name		
Last	First	Middle

List below the courses you have taken which meet the education requirements for the type of license for which you are applying.

4. Course Title and Approval Number	5. Hours	6. Date Completed	7. Correspondence Course
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
8. TOTAL EDUCATIONAL HOURS			

FOR OREA USE ONLY											
Infl RE Value	<input type="checkbox"/>	H & B use Analysis	<input type="checkbox"/>	Op Exp Ratios	<input type="checkbox"/>	Stnds & Ethics	<input type="checkbox"/>	Form Letter	Y	N	
Legal Consid	<input type="checkbox"/>	App Stats Concep	<input type="checkbox"/>	*Direct Cap	<input type="checkbox"/>	15 hrs trainee	<input type="checkbox"/>	Resolved	Y	N	N/A
Types of Value	<input type="checkbox"/>	Sales Comp Approach	<input type="checkbox"/>	**Cash Flow Est	<input type="checkbox"/>	Corres courses		Follow UP	Y	N	N/A
Econ Prin	<input type="checkbox"/>	Site Value	<input type="checkbox"/>	**Meas of Cash Flow	<input type="checkbox"/>	Yes	No	Resolved	Y	N	N/A
RE Mkt & Analysis	<input type="checkbox"/>	Cost Approach	<input type="checkbox"/>	**Disc Cash Flow Analysis	<input type="checkbox"/>	Total Hours		F/U			
Value Process	<input type="checkbox"/>	Gross Rent Mult Anal	<input type="checkbox"/>	*Val of Part Int	<input type="checkbox"/>	Hrs Needed		EDUCATION QUALIFIES			<input type="checkbox"/>
Prop Descrip	<input type="checkbox"/>	Est of Inc & Exp	<input type="checkbox"/>	Nar Rep Writing	<input type="checkbox"/>			By _____ Date _____			

READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

- Type or print clearly in blue or black ink.
- Applications must be legible.
- Courses less than 15 hours in duration are not acceptable.
- Courses must have included a final examination which you successfully completed.
- Any course challenged after June 30, 1990, cannot be accepted.
- You must attach copies of documentation which verifies successful completion of courses. Acceptable verification consists of:
 - * Official Transcripts;
 - * Course completion certificates;
 - * Report Cards; or
 - * Written verification, dated and signed under penalty of perjury, from the course instructor or other appropriate school official.
- Correspondence courses are normally not acceptable for the certified levels.
- Continuing education courses cannot be used as basic education.
- Highlight courses you wish to use as qualifying education on your college transcripts.
- All fees must be paid by pre-printed personal check, company check, cashier's check, certified check, money order, or government purchase order.
- Fees cannot be refunded. By statute, all fees submitted are deemed earned upon receipt.
- If you have any questions, please write to the address listed below or call (916) 263-0722.
- Mail this form and supporting copies of transcripts or course completion certificates, along with a completed *Initial Application* (REA 3001), all necessary fees and any other necessary material to:

OFFICE OF REAL ESTATE APPRAISERS
1755 Creekside Oaks Drive, Suite 190
Sacramento, CA 95833

INSTRUCTIONS

1. APPLICATION LEVEL--The type of application for which the education is to be evaluated.

2. APPLICATION TYPE--The type of application submitted.

Original application--first application for a real estate appraisers license, or reapplying due to an expired application.

Upgrade application--Currently hold a license with the Office of Real Estate Appraisers, which you wish to upgrade to a higher classification.

3. NAME--Your name as it appears on your initial application.

4. COURSE TITLE AND APPROVAL NUMBER--The name of the course you wish to use. Also list the approval number if the course was taken from a private vocational school.

5. HOURS--The course duration hours. All courses must be a minimum of 15 hours long with a final examination.

6. DATE COMPLETED--The date the course was completed.

7. CORRESPONDENCE COURSE--If the course listed was a correspondence course mark the "yes" box. If the course was attended at a school mark the "no" box.

8. TOTAL EDUCATIONAL HOURS--Calculate and enter the total number of education hours submitted for consideration.